

Work Changes Proposal

CAP709

Owner:

ACME BUILDING CORPORATION
12345 MAIN STREET
ANYWHERE, US 12345

To Contractor:

PEM CONSTRUCTION COMPANY
P.O. BOX 217
1234 MAIN STREET
CLAYTON, NC 27528

Project:

Sample Project
3RD FLOOR DEMOLITION AND
RENOVATION

Distribute To:

- Owner
- Architect
- Consultant
- Contractor
- Field
- Other

From Architect:

BOB JONES
334 WEST END BLVD
RALIEGH, NC 27599

Proposal Number:

FOUR

Date Issued: 2/05/2007

Contract Dated: 1/01/2006

Contract for:

CONSTRUCTION THIRD
FLOOR WORLD

Architect's Project Number:

55894-O878

Submit changes, (Itemized), that effect the Contract Amount and Time that the proposed changes would impose. Use the proposal or other form in writing within 12/27/2006 (30) days of the Contractor proposal submission.

This document is used for information only and does not initiate or authorize any changes to the contract or additional work.

Description:

This is the sample description

SAMPLE

Attachments:

No attachments

Requested by the Architect:

(Signature)

BOB JONES

(Printed name and title)