

CHANGE ORDER FORM

CAP701cma

Construction Manager Version

To:

ACME BUILDING CORPORATION
12345 MAIN STREET
ANYWHERE, US 12345

From:

PEM CONSTRUCTION COMPANY
P.O. BOX 217
1234 MAIN STREET
CLAYTON, NC 27528

Original Contract Sum:	\$27,490.00
Previous Change Orders:	\$1,500.00
Contract Sum:	\$28,990.00
Value of this Change Order:	\$1,000.00
New Contract Sum:	\$29,990.00

Change Order Number: **Change Order Date:**

1

2/05/2007

Architect's Project Number: 1145/UI1227

Contract for: Contract Date: 12/27/2006

CONSTRUCTION THIRD FLOOR WORLD HEADQUARTERS

Our Project Code: **Sample Project**

Project:

3RD FLOOR DEMOLITION AND RENOVATION

DISTRIBUTE TO

Owner Contractor Other
 Architect Field Construction Manager

The Contract Completion date will change by:

The expected completion date will be: / /

The Contract is Changed as Follows:

4th floor building #1
Removal of old Railings
Installation of new Railings
Paint stairwell doors

SAMPLE

Construction Manager

ROBERT SMITH INC
925 STATE STREET
CLAYTON, NC 27528

Signature, by: _____ Date

Contractor

PEM CONSTRUCTION COMPANY
P.O. BOX 217
CLAYTON, NC 27528

Signature, by: _____ Date

Architect

BOB JONES ARCHITECTURE SERVICE
1234 MAIN STREET
ANYWHERE, USA 12345

Signature, by: _____ Date

Owner

ACME BUILDING CORPORATION
12345 MAIN STREET
ANYWHERE, US 12345

Signature, by: _____ Date